



## Lab Coordinator

Next Century Spirits is an advanced technology company that blends tradition with science, specializing in the creation of premium, cost-effective distilled spirits with our patented filtering and finishing technology. We aim to supply the global spirits market with the best products possible. With adaptable, state-of-the-art systems, we provide spirits that are used in everything from craft brands to large, bulk blends.

NCS is a high growth phase company based in the Research Triangle Park region of North Carolina. Founded in 2018, NCS has seen extreme growth and success in a short period, with numerous customers and over 100 medals for quality including 2021 “North Carolina Distiller of the Year” from the 2021 New York International Spirits Competition and Category Winner at 2022 World of Whiskies Awards for Best American Single Malt 12 Years & Under.

## Summary

NCS’s Technical Team is looking for a Lab Coordinator to work at our Zebulon, NC site. Overall the role is vital for the day to day operations of our Technical Team as we look to develop new exciting ways to help enhance and optimize NCS’s spirits and RTD product lines. The Lab Coordinator will support a combination of research, analytical, and logistics for the Technical Team. Foster a safe environment, where our employees’ creative, technical and leadership skills which are best utilized, as well as challenged, in order to deliver timely results.

## Responsibilities

- Maintain order and efficiency by overseeing the laboratory and office areas. This includes the logistics of laboratory equipment, material/sample/product inventory according to internal and government regulations, and supply management for the technical team.
- Collaborate with scientists and engineers to develop, qualify, and implement lab protocols and test methods. Serve as a technical resource for Beverage Development and Quality teams as needed, ensuring the application of technical knowledge and problem-solving approaches.
- Demonstrate proficiency in NCS lab methods/protocols and provide training of personnel according to roles and job function to ensure the group can meet their goals.
- Schedule and assist in planning, prioritizing, and participating in experiments to efficiently meet project needs and deliver with in timelines guided by project managers/senior personnel. Anticipate potential issue and help staff resolve them in a timely manner.
- Promote a culture that focuses on quality and safety by enforcing laboratory policy and safety procedures and assessing continuous improvements for the lab space.
- Organize/populate/prepare/analyze datasets into relevant and easily understandable presentations/digital formats
- Participate in and lead sensory panels (must be over 21)



#### Qualifications

- A bachelor's degree in a relevant STEM field (Fermentation Science, Food Science, Chemical Engineering, Paper Science Engineering, Chemistry, Bio Chemistry, other related majors, or related work experience)
- Working knowledge of safety requirements of operating in a research lab environment.
- Experience working both independently and as a part of a cross-functional team
- Strong knowledge of chemistry experience including fermentation science, food science, organic chemistry, analytical chemistry, and/or physical chemistry
- Proficient in Microsoft Office and Google Drive applications

#### Preferred Qualifications

- 2+ years of industry or lab management/analytical experience
- Familiarity with statistical software applications
- Hands-on experience with production of distilled spirits
- Hold a diploma or certificate in the field of brewing or distilling science
- Project management experience
- Strong background utilizing aseptic techniques
- Background in sensory science and evaluation techniques
- Familiarity with operating, maintaining, troubleshooting, and analyzing data for analytical tools like GC-FID, GC-MS, HPLC, etc.
- Six sigma certification
- TTB and ALE regulations knowledge base
- Knowledge and familiarity of patent application process

The ideal candidate will be able to demonstrate the following characteristics:

- Excellent organization and communication skills and a "self-starter" attitude
- Collaborative, seeks ideas and opportunities from others
- Innovative in linking new concepts to new opportunities
- Resourceful, pulls together the necessary tools, equipment and people, to get the job done
- Comfortable, flexible, and persistent while working in a fast-paced, dynamic start-up environment
- Strong attention to detail, as well as time and resource management.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, protected veteran status, disability status, age, sexual orientation, gender identity and expression, marital status, citizenship, HIV/AIDS status or any other legally protected factor.

Immigration sponsorship is not available for this position. Applicants for U.S. based positions are generally required to be eligible to work in the U.S. without the need for current or future sponsorship. Candidates must pass a background check and drug screening prior to employment.

Those interested may submit inquiries to [sbrown@nextcenturyspirits.com](mailto:sbrown@nextcenturyspirits.com). Please include the job title in the subject along with an attached resume and cover letter.